

July 6, 2009



COUNCIL REPORT

To: City Council & CAO

FR: Jeffrey Port, MCIP, RPP, City Planner

RE: LOW Discovery Centre Building and Landscape Design Contract

BACKGROUND:

As Council is aware, the City of Kenora has been approved by the "Build Canada – Communities Component Fund" for the *Lake of the Woods Discovery Centre* to be located in Norman Park. The LOW Discovery Centre will function both as a travel information centre, and interpretive centre for the Tunnel Island/Common Ground project.

The purpose of the request for proposals is to select a qualified professional design consultant to prepare the construction drawings, and tender documents for the project. A condition of project approval was that it is "shovel ready", and work must proceed as soon as possible.

The City invited three qualified design firms to bid the work. They were; (i) SRQ/Trow, (ii) Nelson Architecture and (iii) Hilderman, Thomas, Frank and Cram. The following bids were received:

- Nelson Architecture - \$159,490 (plus GST)

It is recommended to award the contract to Nelson Architecture, as they are the only bidder, the proposed cost is within the project budget. It should be noted that Nelson Architecture will be using both TROW and HTFC as sub-consultants on the project.

BUDGET: Approved for project budget per funding application.

COMMUNICATION PLAN/Notice By-law Requirements: Per Notice By-law

RECOMMENDATION:

That the City of Kenora enter into a contractual agreement with Nelson Architecture to complete the design, tendering and contract administration for the LOW Discovery Centre at \$159,490 (plus GST) as set out in the proposal dated July 3, 2009;

Further that the Clerk and Mayor be authorized to execute said agreement.